



# Teton County Fair & Fairgrounds

*The mission of the Teton County Fair Board is to produce an exceptional fair while promoting Jackson's western Heritage; uniting urban and rural communities in celebration.*

Dear Heritage Arena Enthusiast,

The Fair Office will be accepting reservations for winter use (October – April) of the Heritage Arena at 8:00AM on Wednesday September 1<sup>st</sup>.

Reservations will be accepted on a first-come, first-serve basis.

Phone calls and emails will not be accepted; you must make your reservation in-person.

A completed application is required, including current contact information, a valid credit card and your top 3 choices for dates and times of use. Fair Office staff will schedule everyone's 1<sup>st</sup> choice of ride time first before accommodating any 2<sup>nd</sup> and 3<sup>rd</sup> choices for ride times, and as the schedule allows.

We are anticipating our busiest season to-date in the Heritage Arena and we are asking that all users be mindful of the schedule. Please note who is riding before you and after you on the schedule. Keep your transition time between users to 15 to 20 minutes.

Reservations may be made for a minimum of 1 hour and a maximum of 2 hours per person/user/application.

Personal items and equipment are not allowed to be stored in the barn. You must bring these items with you to use during your ride time and take them home with you when you leave.

Per the survey we sent out last spring, the resounding feedback we received was that we needed 2-hour chunks of open ride every day. In the past, we did 2-1 hour chunks of time, with one in the morning and one in the afternoon. Feedback indicated that 1 hour is not enough time for people to haul in, ride 1 or more horses, allow them time to cool down, and leave before the next user. Folks also asked that we schedule open ride time right after school for kids.

In order to remedy this issue, we plan to schedule 1-2 hour chunk of ride time every day at varying times throughout the week. Please plan on the following:

***\*\*\*Props of any kind are not allowed in the arena during open ride, nor are riding lessons to be conducted during open ride. Use of props and riding lessons both require reserved, exclusive time.***

Open Ride – Monday, Tuesday & Friday from 8:30 – 10:30AM

Private, Exclusive Reservations on these days starting at 10:30AM through 9:30/10:30PM.



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Open Ride – Wednesday, Thursday, Saturday & Sunday from 4:30 – 6:30PM

Private, Exclusive Reservations on these days starting at 8:30AM – 4:30PM, and after 6:30PM until 9:30/10:30PM.

**PLEASE NOTE our Government Partner Scheduling:**

JHHS Rodeo Team will be using the barn from 5:30 – 8:30PM on Tuesday's in September, April, & May and from 5:30 – 8:30PM on Monday's October thru March

Citizens Mounted Unit will be using the barn from 12:30 – 2:30PM on Wednesday's & Saturday's from December thru April

***These time slots are not available for private, exclusive reservation!***

That scheduling will allow us 2-hours of open ride every day, as well as 11 hours of time for private, exclusive reservations.

The other factor that plays into this decision are the Fairgrounds maintenance staff and allowing them enough time each morning to get the barn ready for the day. They arrive at 7:00AM and need at least an hour and a half to water, drag, plow snow, clean the tie-up area, dump wheelbarrows etc. By starting the day at 8:30AM, we open up another ½ hour for folks to use the facility. In the past, we have opened the barn at 9:00AM.

Thank you for being flexible as we work to maximize public, winter use of the barn, and attempt to accommodate all requests and needs. Please let me know if you have any questions. Thanks!

Best Regards,

Rachel Grimes  
Fair & Fairgrounds Manager  
(307) 203-0660