



**Teton County Fair Board
Special Meeting Minutes
Wednesday July 26th, 2023 @ 8:00AM
Fair Office @ 305 W. Snow King Ave**

Mission: The mission of the TCFB is to produce an exceptional fair and administer the year-round use of the fairgrounds while promoting the western heritage; uniting urban and rural communities in celebration.

Vision: The TCFB's vision is to actively engage in the pursuit and promotion of our rural and agricultural heritage, from neighborhood back yards to family farms and local businesses.

I. Call to Order

Zach calls the meeting to order at 8:03AM.

II. Roll Call/Pronouncement of a Quorum

PRESENT: Zach, MB, Matt, Donnie

ABSENT: Hannah & Amy

ALSO PRESENT: Rachel

ACTION ITEMS

III. La Fiera Night Event Concession Agreement

MB motions to approve La Fiera's Night Event Concession Agreement for Thursday July 27th only.

Matt seconds the motion. Discussion: Rachel put both Wednesday & Thursday nights on the agreement. Zach says Byran only committed to Thursday for the Concert. Rachel will fix it and then have Zach sign it. The vote is unanimous in favor. Motion passes.

Hannah arrives at 8:07AM.

IV. Reed Mattison, Photographer

Rachel informs the Board that Austin from our Exhibit Hall committee confirmed Reed to judge photography in the Exhibit Hall. He would also like to shoot the Fair. He does not seem to be expecting payment, which we don't have money for, other than a press pass.

MB motions to approve Reed Mattison to photograph the Fair in exchange for photos and a press pass. Matt seconds the motion. No discussion. The vote is unanimous in favor. Motion passes.

Amy arrives at 8:11AM.

V. Niki Six Photographer

Donnie informs the Board that Niki Six would like to shoot the Fair Rodeo & Figure 8 Races. He would also like to bring his wife and child with him. They will need badges and/or wristbands as well. Donnie will accompany him and make sure he is safe.

MB motions to approve Niki Six and his family to photograph the Rodeo & Figure 8 Races in exchange for promotion, some photos, and a press pass/wristbands. Matt seconds the motion. No discussion. The vote is unanimous in favor. Motion passes.

VI. Fair Security 'Daily 'scopes of work'

The daily scopes are in the Board packet for review, along with photocopies of the assigned wristbands by day. Donnie & Zach are the main points of contact all week, Hannah is the contact for the Big Top Tent and Matt is the contact for safe access, cash delivery & pickup.

Hannah motions to approve the Fair Daily Security 'scopes of work.' MB seconds the motion. Discussion: Rachel will share these finalized scopes with Hap. The vote is unanimous in favor. Motion passes.

DISCUSSION ITEMS

VII. Go Over Daily Task List

The Board goes through the daily task list.

The Train & the Petting Zoo are all checked in. Rachel will ask Todd to deliver 20 bags of shavings to the petting zoo. Marcus the Magician/Photo Booth will arrive tomorrow morning. Pattycakes, Laser Tag and Jest in Time will arrive sometime today. The Board discusses the plan for our entertainer green rooms/lounge space and restrooms etc.

VIII. TODAY: Vendors

Hannah painted the spaces on the grass but she ran out of paint. We have one vendor who requested a 10x20 space and then changed it to 10x10 space.

Vendor check-in 9:00AM @ Fair Office. Vendor setup 9AM-5PM.

Vendor Meeting w/ Sara Budge 1:00PM; Rachel will email Sara to confirm.

IX. TODAY: Jousting

Zach & Donnie will work with them on setup and make sure they have 20 bales of straw and the 30ft diameter cage fighting arena.

Moose Rugby will be here at 5:30PM for ticket taking.

X. TODAY: Beer Garden setup 12/1PM

We need to get the old cornhole boards and bags out by 4:00PM.

We also need to bring some aluminum cups down from storage for beer tonight.

XI. Exhibit Hall

The building opens at 11:00AM today. Rachel asks if it is ready to go. Matt & Amy say there is some work to do on the quilts and a few other things. The banners are hung over the doors. Matt asks about cones to block the parking spaces in front of the Exhibit Hall entrances so people can't park in front of them and block them.

XII. ICE: we also need to block the parking space in front of the ice machine so they can get in and out to fill it up. We will have 20# bags. The Board would like to charge \$8/bag.

XIII. Money for Tonight

Matt will get with Hap and get into the safe before Katie gets here with all the cash.

XIV. Other

Rachel asks if Snow King Ave is closed and if the bollards are down. We need to get picnic tables and umbrellas out on Snow King for our parking folks. Rachel will call Todd.

Rachel will text the door code for the Fair Board to get into the building.

XV. Adjourn

Hannah motions to adjourn the meeting at 8:32AM. MB seconds the motion. No discussion. The vote is unanimous in favor. Motion passes.