

**Teton County Fair Board  
Regular Meeting Agenda  
Fair Office – 305 West Snow King Ave  
Monday, February 12, 2018 – 5:30p.m.**

*PLEASE SILENCE ELECTRONIC DEVICES DURING THE MEETING*

**I. CALL TO ORDER**

**II. PRONOUNCEMENT OF QUORUM**

**III. APPROVAL OF MINUTES** for meeting dated January 8, 2016

**IV. PUBLIC COMMENT**

All (20 mins)

- A. Maureen Murphy – JH Lodging Tax
- B. Amy Wilson – 4 -H

**V. UNFINISHED BUSINESS**

**VI. NEW BUSINESS**

ALL (145 mins)

- a. Fair Vendor Set-Up/Placement (**Gary, 30 Mins**)
- b. Vendor Letters (**Emily, 10 Mins**)
- c. Sponsor Letter Packets (**Marybeth/Emily/Peter/Gary, 20 mins**)
- d. Selection of Hotels (**Board, 15 mins**)
- e. Review Electrical Scope of Work (**Board, 15 mins**)
- f. Review Parking Scope of Work (**Board, 15 mins**)
- g. Review Graphic Designer Scope of Work (**Board, 15 mins**)
- h. Hughes Production Meeting (**Lauren, 5 mins**)
- i. Budget Status (**Peter, 10 mins**)
- j. Set Special Meetings (**Emily, 10 mins**)
  - i. FY19 Budget Review
  - ii. Big Top Talent Review

**VII. SPECIAL COMMITTEES      UPDATE**

ALL (20 mins)

- a. Exhibit Hall (**Marybeth**)
- b. Free Acts (**Board**)
- c. Queen (**Marybeth**)
- d. Horse Show (**Marybeth**)
- e. Scholarship (**Select Committee**)
- f. Concert – Opener (**Peter**)

**VIII.MATTERS/ANNOUNCEMENTS FROM BOARD AND STAFF**

ALL (15 min)

- a. Fair & Fairgrounds Manager Position
- b. PBR Event Request
- c. 4-H Budget

**IX. ADJOURNMENT**

